



## Agricultural Education High School Internship Program and Course Information

The Agricultural Education High School Internship Program offered through Highland Community College gives college and high school students the opportunity to participate in a paid internship with a local high school agriculture teacher as well as earn college credit online for OCED 290: Workplace Experience at Highland. Through this program and online course, students will gain experience within the agricultural education profession alongside a local agriculture teacher and FFA advisor. All students participating in the program must enroll in and complete the OCED 290: Workplace Experience course through Highland. Registration for this course will occur in the spring semester, but coursework can be completed anytime throughout the school year. *The tuition and fees for this course will be waived as part of the internship program.* The program consists of 75 hours of internship experience as well as OCED 290 coursework assignments. Coursework for OCED 290 is synonymous with the internship program requirements. Successful progress and completion of this program will result in a \$1,000 stipend payment. The first \$500 stipend will be paid at spring midterm if student is progressing successfully and achieving a B or higher in the course. The second \$500 stipend will be paid at the end of the spring semester if the student achieved a B or higher as a final grade in the course.

### Program and Course Timeline

August	Program information is released to students, parents, and teachers.
August- October	Student submits <a href="#">Agricultural Education High School Internship Application</a> submitted via email to <a href="mailto:monica.pierce@highland.edu">monica.pierce@highland.edu</a> by October 15, 2021.
August- December	Student may begin interning with high school agriculture teacher, logging hours and reflections utilizing the <a href="#">Monthly Internship Work Log and Reflection Sheets</a> to be paid and credited in spring semester.
November	Student registers for OCED 290 via Highland Community College website.
January- May	Student begins or continues interning with high school agriculture teacher, logging and submitting hours and reflections monthly as part of requirements for OCED 290.
May	Student completes and submits <a href="#">Lesson Plan and Lesson Reflection</a> . Student completes and submits <a href="#">Final Slide Show Presentation Report</a> . Cooperating teacher submits <a href="#">Supervisor Report</a> .

### Program and Course Requirements

1. Each participant will be required to complete and submit the following forms, assignments, and reports:
  - a. [Monthly Internship Work Log and Reflection Sheets](#)

- i. A minimum of **75** hours of internship experience hours must be logged and reported. Hours can be logged and reported beginning August 2021 through May 15, 2022.
  - ii. Experience hours **may include** assisting with the planning, preparing, and management of the following:
    1. Classroom/lab activity preparation
    2. FFA chapter meetings and other related FFA activities
    3. Career Development Event (CDE) teams
    4. FFA and Proficiency Award applications
    5. Ag in the Classroom or Extension Programs
    6. Fundraising events
    7. Other activities as advised by your cooperating teacher
  - iii. Experience hours **must include** the following:
    1. Preparing and teaching *one* lesson to Agricultural Education students or to other audiences on agricultural related topics. Participation in the Agricultural Education CDE can count for this experience.
  - b. [Lesson Plan and Lesson Reflection](#) will be submitted as part of this requirement.
  - c. [Final Slide Show Presentation Report](#)
    - i. Students are encouraged to keep a file of pictures and other documentation related to their experience to be used when created their final slide show report.
2. Your cooperating teacher will submit a [Supervisor Evaluation Report](#) reflecting on your performance.
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